

# Solicitor (Part-Time) – GP Legal

GP Legal is seeking a motivated **Part-Time Solicitor** to join our growing general practice in Sydney. This role offers **flexible hours** and the ability to **work from home** for part of the week, making it ideal for someone seeking work–life balance while maintaining high-quality legal practice.

## About the Role

You will work closely with the Principal Solicitor and our small, supportive team across a range of matters. The role is hands-on, varied, and suited to someone who enjoys autonomy and direct client engagement.

## Key Practice Areas

- **Civil litigation** — drafting, advice, negotiations, and court documents
- **Estates** — wills, probate, letters of administration
- **Family law** — parenting, property, procedural work
- **Local Court work** — mentions, short appearances, procedural matters

## What We're Looking For

- A NSW-admitted solicitor with a minimum of **1–3 years PAE** (flexible depending on capability)
- Strong drafting skills and confidence managing files with supervision available
- Ability to communicate clearly with clients and colleagues
- Someone organised, reliable, and comfortable working both independently and collaboratively
- Experience in any of the above practice areas (all not required)

## What We Offer

- **Flexible part-time hours**
- **Hybrid work arrangement** (some days WFH)
- Exposure to a broad range of matters across a true general practice
- Supportive environment with access to the Principal Solicitor
- Opportunity to grow with the firm

## How to Apply

Please send your CV and a brief cover letter to [office@gplegal.com.au](mailto:office@gplegal.com.au). Applications will be reviewed on a rolling basis.